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**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Division of Human Resource Management*  
515 E. Musser Street, Suite 101 | Carson City, Nevada 89701  
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**HUMAN RESOURCES COMMISSION**

**Meeting Notice**

**DATE:** Friday, June 28, 2024

**TIME:** 9:00 a.m.

**LOCATION:**

State Library and Archives Building	Eureka Building
100 N. Stewart Street	7251 Amigo Street
Room 110	Room 120
Carson City, Nevada 89701	Las Vegas, Nevada 89119

The sites will be connected by videoconference. The public is invited to attend at either location. As video conferencing gives the Commission, staff, and others flexibility to attend meetings in either northern or southern Nevada, handouts to the Commission on the day of the meeting may not be transmitted to distant locations.

**Notice:** The Human Resources Commission may address agenda items out of sequence to accommodate persons appearing before the Commission or to aid the efficiency or effectiveness of the meeting at the Chair's discretion. The Commission may combine two or more agenda items for consideration, and the Commission may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Comments will be limited to three minutes per person and persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Commission Chair may elect to allow additional public comment on a specific agenda item when the item is being considered.

**Agenda**

- |                            |   |
|----------------------------|---|
|                            | <b>I. Call To Order, Welcome, Roll Call, Announcements</b>  |
|                            | <b>II. Public Comment:</b> No vote or action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. |
| <b>FOR POSSIBLE ACTION</b> | <b>III. Prohibitions and Penalties: Discussion and Approval or Denial of Specific Activities Considered Inconsistent, Incompatible, or in Conflict with Employee's Duties and the Process of Progressive Discipline</b>     |
|                            | A. Secretary of State's Office  |

- FOR POSSIBLE ACTION**      **IV. Possible Decision to Enter Into a New Contract with the Hearings Division or Possible Recruitment of Independent Hearing Officers**
- FOR POSSIBLE ACTION**      **V. Discussion and Approval of Proposed Class Specification Maintenance Review of Classes Recommended for Revisions and Abolishment**
- A. Medical & Health & Related Services
1. Subgroup: Nursing Services, Institutional Nursing
- a. 10.364 Licensed Practical Nurse Series
- INFORMATIONAL ITEM**      **VI. Report of Uncontested Classification Changes Not Requiring Human Resources Commission Approval per NRS 284.160**
- Posting: #24-24  
09.475 Water System Manager/Operator/Worker Series
- Posting: #25-24  
06.231 Professional Engineering Specialist
- Posting: #26-24  
02.421 AG Legal Secretary Series
- Posting: #28-24  
12.152 Workforce Services Representative Series
- Posting: #29-24  
06.343 GIS Analyst Series
- Posting: #30-24  
01.401 Weights & Measures Inspector Series
- VII. Discussion of Dates for Upcoming Meetings**
- VIII. Commission Comments**
- IX. Public Comment:** No vote or action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.
- X. Adjournment**

Supporting material for this meeting is available at the Division of Human Resource Management at 515 E. Musser Street, Suite 101, Carson City, Nevada, 89701; 7251 Amigo Street, Suite 120, Las Vegas, NV, 89119; or on our website:

[https://hr.nv.gov/Boards/PersonnelCommission/Human\\_Resources\\_Commission\\_-\\_Meetings/](https://hr.nv.gov/Boards/PersonnelCommission/Human_Resources_Commission_-_Meetings/). To obtain a copy of the supporting material, you may contact Roxanne Hardy at (775) 684-0131 or [roxannehardy@admin.nv.gov](mailto:roxannehardy@admin.nv.gov)

Inquiries regarding the items scheduled for this Commission meeting may be made to Roxanne Hardy at (775) 684-0131 or [roxannehardy@admin.nv.gov](mailto:roxannehardy@admin.nv.gov).

We are pleased to make reasonable accommodations for individuals who wish to attend this meeting. If special arrangements or audiovisual equipment are necessary, please notify the Division of Human Resource Management in writing at 515 E. Musser Street, Suite 101, Carson City, NV, 89701, no less than (5) working days before the meeting.

Persons who wish to receive notice of meetings must subscribe to the Division of Human resource Management LISTSERV HR Memorandums, which can be found on the following webpage:

[http://hr.nv.gov/Services/HRM\\_Email\\_Subscription\\_Management/](http://hr.nv.gov/Services/HRM_Email_Subscription_Management/). If you do not wish to subscribe to LISTSERV and wish to receive notice of meetings, you must request to receive meeting notices and renew the request every 6 months thereafter per NRS 241.020(3)(c), which states in part, "A request for notice lapses 6 months after it is made." Please contact Roxanne Hardy at (775) 684-0131 or [roxannehardy@admin.nv.gov](mailto:roxannehardy@admin.nv.gov) to make such requests.

Notice of this meeting has been posted at the following locations:

**Carson City**

515 East Musser Street, Suite 101  
Nevada State Library and Archives Building, 100 North Stewart Street  
Nevada State Capitol Building, 101 North Carson Street  
Nevada State Legislature Building, 401 South Carson Street

**Las Vegas**

Eureka Building, 7251 Amigo Street

**Websites:**

Nevada Public Notice website: <http://notice.nv.gov>  
Division of Human Resource Management: [www.hr.nv.gov](http://www.hr.nv.gov)